



After-School at St. Mark's (ASM) 2022-2023 Grades 1-8 ASM Contract

There are two ways to participate in ASM for grades 1-8.

Annual Contract:

- Annual contracts are for those students who attend ASM on a regular basis for the same number of days and at the same times each week.
- ASM is based on an annual cost that is paid evenly over **nine months from August through April**. Monthly payments are billed through your FACTS account unless paid in full for the year in August.
- Customized ASM schedules are prorated based on individual scheduling needed.
- ASM schedules can be changed at any time during the year. Schedule changes are billed an additional fee of **\$25 per change**.

MONTHLY PRICING 2022-2023	Until 3pm	Until 4:30pm	Until 5:30pm
Kindergarten – 8 th Grade	N/A	\$200/month	\$260/month

Drop-In:

- Drop-in care is provided for students who only require ASM occasionally or use ASM on different days/times from week to week.
- Drop-ins outside of your contracted days will NOT be prorated; they will be billed according to the standard drop-in pricing.
- To request a drop-in, please contact Martha Whitehead, Lower & Middle School ASM Director, at 318.221.7454.

DROP-IN/PER DIEM PRICING 2022-2023	Until 3pm	Until 4:30pm	Until 5:30pm
Kindergarten – 8 th Grade	N/A	\$20/day	\$24/day

Late Fee Policy: \$25 per day for late pick-up after contracted time or after 5:30 p.m. for drop-ins

Questions? Please contact Lisa Sigrest, Business Manager, at 318.226.4059 or lsigrest@smc.school.



2022-2023 Grades 1-8 ASM Contract

Please complete one contract per child.

Student Name: _____

Grade Level: ___ 1st Grade ___ 2nd Grade ___ 3rd Grade ___ 4th Grade ___ 5th Grade
 ___ 6th Grade ___ 7th Grade ___ 8th Grade

Parent/Guardian Name: _____

Phone: _____ **Email:** _____

Please select the day(s)/time(s) needed.

Monday:	___ 4:30pm	___ 5:30pm
Tuesday:	___ 4:30pm	___ 5:30pm
Wednesday:	___ 4:30pm	___ 5:30pm
Thursday:	___ 4:30pm	___ 5:30pm
Friday:	___ 4:30pm	___ 5:30pm

ASM Start Date (if starting after Wednesday, August 17, 2022): _____

I understand that in signing this ASM Contract, I am acknowledging that I have read this contract and am agreeing to accept the rules and regulations herein and of St. Mark's Cathedral School.

Signature of Financially Responsible Person: _____

Date: _____

Please return your completed contract to the main office.

St. Mark's Cathedral School
Attn: Lisa Sigrest
2785 Fairfield Ave.
Shreveport, LA 71106