



## After-School at St. Mark's (ASM) 2022-2023 Preschool ASM Contract

There are two ways to participate in Preschool ASM.

### Annual Contract:

- Annual contracts are for those students who attend ASM on a regular basis for the same number of days and at the same times each week.
- ASM is based on an annual cost that is paid evenly over **nine months from August through April**. Monthly payments are billed through your FACTS account unless paid in full for the year in August.
- Customized ASM schedules are prorated based on individual scheduling needed.
- ASM schedules can be changed at any time during the year. Schedule changes are billed an additional fee of **\$25 per change**.

MONTHLY PRICING 2022-2023	Until 3pm	Until 4:30pm	Until 5:30pm
Preschool 2 & 3 3-Day Week	\$190/month	\$245/month	\$285/month
Preschool 2, 3 & 4 5-Day Week	\$300/month	\$400/month	\$470/month
Kindergarten – 8 <sup>th</sup> Grade	N/A	\$200/month	\$260/month

### Drop-In:

- Drop-in care is provided for students who only require ASM occasionally or use ASM on different days/times from week to week.
- Drop-ins outside of your contracted days will NOT be prorated; they will be billed according to the standard drop-in pricing.
- To request a drop-in, please contact Jessica Russo, Preschool Director, at 318.226.4030 or [jrusso@smc.school](mailto:jrusso@smc.school) OR contact your child's teacher.

DROP-IN/PER DIEM PRICING 2022-2023	Until 3pm	Until 4:30pm	Until 5:30pm
Preschool 2, 3 & 4	\$25/day	\$32/day	\$34/day
Kindergarten – 8 <sup>th</sup> Grade	N/A	\$20/day	\$24/day

**Late Fee Policy:** \$25 per day for late pick-up after contracted time or after 5:30 p.m. for drop-ins

**Questions?** Please contact Lisa Sigrest, Business Manager, at 318.226.4059 or [lsigrest@smc.school](mailto:lsigrest@smc.school).



## 2022-2023 Preschool ASM Contract

*Please complete one contract per child.*

Student Name: \_\_\_\_\_

Grade Level:    \_\_\_ PS2    \_\_\_ PS3    \_\_\_ PS4    \_\_\_ Kindergarten

Parent/Guardian Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

*Please select the day(s)/time(s) needed.*

Monday:	___ 3pm	___ 4:30pm	___ 5:30pm
Tuesday:	___ 3pm	___ 4:30pm	___ 5:30pm
Wednesday:	___ 3pm	___ 4:30pm	___ 5:30pm
Thursday:	___ 3pm	___ 4:30pm	___ 5:30pm
Friday:	___ 3pm	___ 4:30pm	___ 5:30pm

ASM Start Date (if starting after Wednesday, August 17, 2022): \_\_\_\_\_

*I understand that in signing this ASM Contract, I am acknowledging that I have read this contract and am agreeing to accept the rules and regulations herein and of St. Mark's Cathedral School.*

Signature of Financially Responsible Person: \_\_\_\_\_

Date: \_\_\_\_\_

Please return your completed contract to the main office.

St. Mark's Cathedral School  
Attn: Lisa Sigrest  
2785 Fairfield Ave.  
Shreveport, LA 71106